

WEBSITE JOB ADVERTISEMENT



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Date: 22/04/2024

JOB ADVERTISEMENT

The National Curriculum Development Centre (NCDC) is a corporate body under the Ministry of Education and Sports. It is responsible for inter-alia development of curricula and related materials for various level of education (i.e Pre-primary, Primary, Secondary and Tertiary), organising capacity building courses for stakeholders on curricula and matters related to curriculum.

NCDC invites applications from resourceful and qualified individuals to fill the following position at the National Curriculum Development Centre. Closing date for application is two (2) weeks from the date of this publication.

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| POSITIONS: | ASSISTANT CURRICULUM SPECIALIST PEDAGOGY AND INNOVATIONS |
| Salary Scale: | CURRICULUM SPECIALISTS: CD6 |
| Reports to: | The Manager |
| Job Purpose for Assistant Curriculum Specialist | To offer support in the curriculum development process in the respective subject area. |
| Terms of Service: | Permanent. |
| DUTIES AND RESPONSIBILITIES: | |
| 1) Initiate ideas on curriculum reforms. 2) Support the specialist to prepare subject curriculum materials. | |

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| <p>3) Write, coordinate and edit curriculum materials developed by panels before submission to the senior specialist.</p> <p>4) Participate in the evaluation of curriculum and related materials.</p> <p>5) In liaison with the Head of Department, develop the agenda and act as the Minute secretary to departmental meetings.</p> <p>6) Undertake any other duties as may be assigned by the supervisor.</p> | |
| <p>PERSON SPECIFICATIONS:</p> | |
| <p>An Honor's Bachelor's Degree in Education or Honor's Bachelor's Degree with a qualification in Education.</p> | |
| <p>WORK EXPERIENCE</p> | |
| <p>At least three (3) years teaching experience in the subject of specialty or as a curriculum developer.</p> | |
| <p>Age limit:</p> | <p>ASSISTANT CURRICULUM SPECIALIST: 25 – 40 Years</p> |

- **Deadline for receipt of application is two calendar weeks from date of this advertisement**
- **Applications should be addressed to:**
The Director/Secretary, NCDC Governing Council,
P.O. Box 7002,
Kampala.
- **Number of Copies: 5**

Please note:

1. For more information regarding the advertisement, visit NCDC website www.ncdc.go.ug
2. NCDC is an Equal Opportunities Employer
3. Incomplete applications and/or applications received after the closing date and time will not be considered.
4. Only shortlisted candidates will be contacted.